**How to register Carers:**

Coding someone as a carer on EMIS will put them into group 6 for Covid vaccination unless their age or medical history puts them into a higher cohort. The expectation if someone is registered as a carer will mean that they continue to attend for annual flu (and possibly covid vaccines) going forwards.

Signpost supports anyone caring for someone in Stockport, where the carer and/or cared for lives in Stockport (SK1 – SK8). The charity also supports those living and caring for someone out of area if registered with a GP practice in Stockport. There are no charges attached to Signpost services, including issuing of Connecting Carers Card, although donations are always welcomed. Signpost services include statutory carers assessments, counselling, benefit support and young carers support.

If a person contacts the practice asking to be coded as a carer, the suggested process would be

* 1. Patient contacts practice requesting coding as carer
	2. Practice asks if they are in receipt of carers allowance
	3. If yes, patient to email proof so record can be coded
	4. If no, Practice provides Signpost information to patient for them to contact and register
	5. Signpost issues Carers Card, if caring role warrants this
	6. Signpost securely (password protected) emails confirmation of patient carer registration to practice, including Signpost registration number
	7. Practice adds EMIS code ‘is a carer’, this automatically upgrades the cohort grouping to 6 (unless already in 6 or above)
	8. If the person stops being a carer ‘is no longer a carer’ will end the above code and put them back into an original grouping.

Self referrals from patients are encouraged. Contact with Signpost can be made as follows.

Email – info@signpostforcarers.org.uk

Website – [www.signpostforcarers.org.uk](http://www.signpostforcarers.org.uk)

Telephone – 0161 442 0442